

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS  
2019 APR -1 PM 4:18

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND  
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

**Casey Family Programs**

Private Sponsor(s) (list all):

Travel date(s): March 18, 2019

Name of accompanying family member (if any):

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	Amtrak \$213.50 bus \$47.96	n/a	\$43.26	

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): New Jersey Department of Children and Families; Heritage South Family Success Center

full agenda attached

4/1/19

(Date)

Marisa Morin

(Printed name of traveler)

Marisa R. Morin

(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/1/19

(Date)

[Signature]

(Signature of Supervising Senator/Officer)

# EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC FEB12'19PM 4:42

Name of Traveler: Marisa Morin

Employing Office/Committee: Senator Wyden's office

Private Sponsor(s) (list all): Casey Family Programs

Travel date(s): March 18, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Trenton, NJ

Explain how this trip is specifically connected to the traveler's official or representational duties:

My portfolio includes child welfare issues. My boss was a major architect of the Family First Prevention Services Act (FFPSA), a significant legislative step forward for the child welfare system. FFPSA allows states for the first time to draw down Title IV-E funds for prevention services for children at imminent risk of entering the foster care system. This site visit will allow me to see prevention programs being utilized in New Jersey first hand - a helpful on the ground perspective to inform my work supporting state implementation of FFPSA and possible exemplar to highlight for other states.

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

2/12/19  
(Date)

Marisa R. Morin  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator Ron Wyden hereby authorize Marisa Morin  
(Print Senator's/Officer's Name) (Print Traveler's Name)

I am an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

2/12/2019  
(Date)

Ron Wyden  
(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): Casey Family Programs
  2. Description of the trip: 1-day visit to Trenton, New Jersey to visit the State Human Services Department and local child welfare providers to see first hand prevention services and collaboration by programs.
  3. Dates of travel: March 18, 2019
  4. Place of travel: Trenton, New Jersey
  5. Name and title of Senate invitees: List attached
  6. I *certify* that the trip fits one of the following categories:
    - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
    - OR
    - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
    - AND
    - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:
    - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
    - AND
    - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



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☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment of the trip.*

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment of the trip (see questions 6 and 10)*.

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:**

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- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

**Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

**14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

**Casey Family Programs has sponsored previous educational trips for staff to highlight model programs and promising practices and to allow staff to talk with local and state officials in addition to child welfare practitioners and other experts to understand how federal programs and policies impact them.**



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The meals are within the federal per diem.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Amtrak regional train coach class ticket and coach class ground transportation

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

no entertainment will be provided.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Name and Title: Barbara J. Pryor, Senior Director

Name of Organization: Casey Family Programs

Address: 1200 17th Street, NW Suite 410, Washington DC 20036 /

Telephone Number: 202-467-1151

Fax Number: 202-467-4499

E-mail Address: bpryor@casey.org

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7:25 am

9:48 am

**50 E State St, Trenton, NJ**

10:00 am -

10:15 am

11:00 am

**Christine Beyer, Commissioner**

- How families come to the attention of child welfare
- Data about the children and families coming to the attention of child welfare (highlight NJ and national data)
- Presentation on NJ unique System of Care that has helped the state reduce the number of children in foster care while most states are seeing increasing
- It will cover the continuum of services offered to families, Family Success Centers, foster care, kinship care
- Evidence about what NJ knows works – highlight data and outcomes
- Q&A/discussion

11:00 am

11:30 am

**Perform Care partner: (Kathleen Enerlich, Executive Director) and DCF co-presenter (Wyndee Davis, Assistant Director, Children's System of Care)**

- Discuss 24/7 mobile crisis team intervention, incl. how calls come in, how the interdisciplinary team is structured, the services and supports needed to respond
- Highlight outcomes of unique program

11:30 am

12:00 noon

**Nancy Carre-Lee, Assistant Director, Division of Child Protection and Permanency**

**Robyne Giles, SCR Administrator, Division of Child Protection and Permanency**

*(same office complex)*

12:00, noon

1:30 pm

**Aubrey Powers, Executive Director, Office of Family Voice**

1:30 pm

1:45 pm

554 Princeton Avenue, Trenton, NJ

*(10 minute drive from DCF office)*



## **Agenda Overview**

**March 18, 2019**

*Morning train to Trenton, New Jersey, arriving around 9:45 am*

*Bus ride to New Jersey Department of Children and Families, approximately 10 minutes*

### **NJ Department of Children and Families**

**Time:** 10:15 am – 1:30 pm

**Location:** NJ Department of Children and Families, 50 E State Street, Trenton, New Jersey 08608

#### **Agenda for Meeting**

10:15 – 10:45 am	Christine Beyer, Commissioner to provide an overview of the Department and how children come to the attention of child welfare and the response.
10:45 – 11:00 am	Discussion/ Q&A
11:00 – 11:15 am	Kathleen Enerlich and Wyndee Davis to discuss the New Jersey Mobile Crisis Team intervention.
11:15 – 11:30 am	Discussion/ Q&A
11:30 – 11:50 am	Tour hotline center and hear from hotline worker. Nancy Carre-Lee and Robyne Giles.
11:50 – 12:00 pm	Discussion/ Q&A
12:00 – 12:50 pm	Constituent Roundtable of foster youth and birth parents led by Aubrey Powers, Executive Director, Office of Family Voice. <i>Lunch provided.</i>
12:50 – 1:20 pm	Discussion/ Q&A

#### **Confirmed Participants**

Christine Beyer, Commissioner NJ Department of Children and Families (DCF)  
Kathleen Enerlich, Executive Director of Perform Care  
Wyndee Davis, Assistant Director, Children's System of Care, NJ  
Nancy Carre-Lee, Assistant Director, Division of Child Protection and Permanency  
Robyne Giles, SCR Administrator, Division of Child Protection and Permanency  
Aubrey Powers, Executive Director, Office of Family Voice

**1:30 pm**      *Depart and travel to Heritage South Family Success Center*

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**Ms. Marisa Morin, Fellow  
U.S. Senate Committee on Finance  
Ranking Member Ron Wyden  
219 Dirksen Senate Office Building  
Washington, DC 20510**

**I would like to invite you to a one-day educational site visit on Monday, March 18, 2019 to Trenton, New Jersey to meet with state and local officials to learn about New Jersey's innovative continuum of care for children and families, including efforts to identify and support families at-risk of abuse and neglect and show some of the ways various services are targeted to support the family as well as ensure quality foster care when appropriate. Casey Family Programs is the nation's largest private operating foundation focused exclusively on safely reducing the need for foster care in this country. We believe there is nothing more urgent than working together to ensure every child in this country has a safe, permanent family in which they can thrive.**

**New Jersey has seen a significant reduction in the number of children in foster care, decreased reliance on congregate care, increased placement stability, and decreases in the number of youth involved in the juvenile justice system. The trip will highlight New Jersey's Children's System of Care, which serves children and families with a range of family-centered, community-based services.**

The trip will begin with a morning Amtrak regional train from Union Station, Washington DC on March 18 (departing around 7:30 am) and will end with a train back to Union Station that evening (arriving around 7:20 pm). Casey Family Programs will, in accordance with respective House and Senate Ethics Committees, arrange for and cover the costs for the train to and from Trenton (inclusive of transportation and meals while in New Jersey). Incidental expenses cannot be reimbursed.

**If you have any questions about this trip, please be in touch with me at 202-728-2001 or [ccalpin@casey.org](mailto:ccalpin@casey.org). Space is limited, so I look forward to hearing from you soon. I hope you will be able to join us for this informative visit.**

**Sincerely,**

Christine Capron

**Christine Calpin**  
**Managing Director-Public Policy**  
**Casey Family Programs**